



VED HOUSING SOCIETY MANAGEMENT

M.COM, MBA, GDCA, CERTIFIED PANEL AUDITOR, TAX & LEGAL CONSULTANT

Committee Members Training

Dear Committee Members

Greetings from Ved Housing Society Management !

Either you are new Society or New management committee members (when a committee change) this training is very useful for you. New management committee members need to know about Bye Law and their responsibilities to work for a co-op housing society. It is good practice to provide a structured, comprehensive and practical orientation to the activities, compliance and structure of the association. CHS Kit for management committee are useful way of providing newcomers with all the essential information. It's Includes following topics:

1. Important Words & Term
2. Member Definition & Rights
3. Duties & Responsibilities of Office Bearer
4. Transfer of Shares and Interest in Housing Society
5. Sub-letting Flats- Bye-laws 43(a)
6. Raising of Funds and Utilization
7. Maintenance and Repair of Flats by Members & Leakage Issues
8. Preparation of Budget & Levy of Charges
9. Incorporation Duties & Power of the Society
10. Parking Rules
11. Housing Society General & Committee Meeting & its Minutes Writing.
12. Management of The Affairs of the Society
13. Maintenance of Account Books & Registers
14. Nomination Process in Housing Society
15. Audit of Accounts of the Society
16. Other Miscellaneous Matters
17. Redressal Of Members Complaints

Offline Training Fees : Onsite Training Charge Rs 7000

Online Consultancy Charges : Rs 500

For daily updates about "Housing Society Problems & Solutions" Join our WhatsApp Group. Ping us on 8828834132 / 9004001790



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